

Appendix 4-5a

PURCHASE ORDER – ANSWER KEY

Retail Supply Depot 7544 Birchmount Road Scarborough, ON Tel: 416-988-5678 Fax: 416-988-5679		Purchase Order No. 1735
Store Address:		Ship To:
Date:	Ship By: Courier	Required by:
Quantity	Description	
200	Shopping bags	
7	Labels	
10	Order forms	
2	Printer toner	
10	Tape	
30	Gift boxes	
4	Telephone message pads	
8	Pins	
2	Chalk	
10	Garment bags	
200	Price tags	
10	Glass cleaner	
40	Paper towels	
10	Floor cleaner	
4	Carpet cleaner	
8	All purpose cleaner	
4	Dish soap	
20	Light bulbs	
Provincial Sales Tax License No. 566898875 GST Registration No. R11345732		Per _____

*Amounts students order will vary. Ensure that students order above minimums.